

Occupational Therapist

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Category: **Student Services/Occupational Therapist**

Date Posted: **9/28/2018**

Date of Availability: **Mutually Agreed Upon**

Date Closing: **Until a suitable pool**

South East Cornerstone Public School Division is seeking the position of **an** Occupational Therapist. The successful candidate will work as part of a multi-disciplinary team in a shared services arrangement providing direct and consultative services to children and teachers. Location of office and schools to be determined.

Term:

This position is a continuing full-time position with duties commencing as soon as a suitable candidate is found.

Duties:

Duties and responsibilities include:

- Participate as an active member of the Student Services team in carrying out the SECPSD vision and mission.
- Assess students within their educational setting to evaluate strengths, needs and areas for intervention
- Provide ongoing assessment and intervention through purposeful therapeutic activities that optimize the student's ability to function in educational, home and community environments.
- Discharge students from the active caseload when appropriate, in consultation with parents and school personnel.
- Apply ethics and standards of professional practice in the delivery of school-based occupational therapy services observing relevant laws, regulations and guidelines.
- Communicate with parents, administrators, learning support teachers, RTI coaches and classroom teachers in post-assessment conferences regarding assessments and recommendations for programming
- Participate in IIP and school based team meetings as required
- Demonstrate knowledge of proper use and care for materials, supplies and equipment employed in performing services as an Occupational Therapist
- Provide a written report to parents and school division personnel for each student assessed as required
- Train, supervise and manage occupational therapy assistants and other support personnel in accordance with established SSOT guidelines
- Consult with Student Services consultant and/or school based personnel to provide appropriate follow up
- Provide referrals and recommendations to outside agencies and Student Services Consultants as needed

- Provide workshops and in-service in the areas of expertise to teachers, educational assistants and others when required
- Work collaboratively with Student Services team to provide comprehensive services to students
- Provide a caseload update to the Coordinator of Learning Support periodically throughout the year.
- Submit an annual report to the Coordinator of Learning Supports and provide documentation and reports as required

Required Education, Knowledge, Qualifications and Experience:

- A degree in Occupational Therapy from a recognized institution
- Practicing license with the Saskatchewan Society of Occupational Therapists (SSOT)
- Possess a current and valid Driver's License

Salary & Benefits:

- Full Benefit Package
- Employer matched defined benefit pension plan
- Competitive annual starting salary of \$65, 465

For Further information contact:

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The successful candidate will be subject to a clear criminal record check and vulnerable sector check as outlined in *Administrative Procedure 400 Appendix: Criminal Record Checks*.

Application Procedure:

Accepting online applications only. To apply please visit our website at www.secpsd.ca

We thank all applicants, however, only those selected for an interview will be contacted.