



SSOT

Saskatchewan Society of
Occupational Therapists

NOTICE OF ELECTION FOR SSOT COUNCIL - CALL FOR NOMINATIONS 2021

Join SSOT Council this Spring!

Four Saskatchewan Society of Occupational Therapists (SSOT) council positions will become available this Spring at the SSOT Annual General Meeting on Saturday, May 15, 2021.

We are seeking individuals for the following positions:

*President-Elect (one-year term followed by a one-year term as **SSOT President**)*

Secretary-Treasurer (two-year term)

Member-at-Large for Public Relations (two-year term)

What is SSOT Council?

SSOT Council is the group of individuals who oversee the affairs of the Society by ensuring the regulation of all occupational therapists in Saskatchewan. Council consists of 7 elected SSOT members and up to three public representatives who are appointed by government.

Reasons to Join SSOT Council!

Our profession relies on volunteers to do the work of self-regulation, to assert a strong voice with the public, employers, government, and other stakeholders. Serving on council provides many opportunities for personal and professional growth such as:

- Developing new skills, such as chairing and participating in committee and Council meetings.
- Learning more about professional regulation and contributing to SSOT's progress of protecting the public.
- Gaining experience with providing education to stakeholders regarding occupational therapy service expectations.
- Remaining current regarding provincial and national issues facing occupational therapists.
- Networking and learning with/from professional peers.

What if I know nothing about being on Council?

Do not let this stop you! For most people, serving on Council is a learning experience and provides an excellent opportunity to acquire new skills. Your fellow council members, as well as other SSOT members and staff are there to offer guidance, support, and mentorship.

Making Everyday Tasks Reachable

*P.O. Box 9089, Saskatoon, Saskatchewan S7K 7E7 • Telephone (306) 956-7768
www.ssot.sk.ca admin@ssot.sk.ca*



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How much time will this take?

SSOT Council meets a minimum of six times per year between annual meetings. The council meeting location and dates are determined by the President based on Council member and staff schedules. Depending on your position, you may also be responsible for chairing or participating in other committees and meetings as well.

What If I Live in a Rural Location?

You will be reimbursed for any reasonable expenses incurred during the course of your duties, such as mileage and accommodations as required. Although it is encouraged to attend council meetings in person, all council meetings, just like our committee meetings, are accessible by teleconference/videoconference. ***Note: Due to COVID-19, all Council and committee meetings are being held virtually until further notice.***

Nominations Process

As a member of SSOT, we ask you to consider nominating yourself or an individual you think would be well suited for a position on SSOT Council. The process for nominations is as follows:

- Complete the nomination form below. Please ensure those people being nominated have agreed to let their names stand and have signed the form.
- Return the Nomination Form to the Nominations Committee at the SSOT address below.
- Once received, the Nominations Committee will ensure that nominees have been properly nominated.
- If there are more nominations than vacant Council positions, an election will be held at the AGM by secret ballot.
- Successful candidates will be announced at the AGM on May 15, 2021 by video-conference.

Below, you will find brief role descriptions of the three open positions and the nomination forms. If you have specific questions or would like to receive additional information about the positions, please contact Sherry SSOT Executive Director at ed@ssot.sk.ca or 306-229-6860, or Jeanette, SSOT President-elect at presidenelect@ssot.sk.ca.

Please return the enclosed nomination form to:

SSOT Nominations Committee
P.O. Box 9089
Saskatoon, SK
S7K 7E7

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Council Position Descriptions

The **President-Elect** is a one-year term followed by a one-year term as SSOT President. The President-Elect shall assist the President in his/her role and preside over any meeting when the President is unable to do so. The President-Elect will be the liaison to SSOT Council for the Legislation & Bylaws Committee, the Nominations & Recognition Committee, and the Stakeholder Relations Committee, and will be assigned duties as needed and appropriate by SSOT Council. As SSOT President in the second year, this person will preside at all meetings of the Society and of the Council, exercise general control and supervision over the affairs of the Council and the Society, and be an ex-officio, non-voting member of all committees with the exception of the Professional Conduct Committee and the Discipline Committee. Once in the President role, they will be the liaison to SSOT Council for the Human Resources Committee and the Annual Conference & AGM Committee. **Note: Due to SSOT's transition to a single regulatory role, this position will change slightly to refocus in engaging with membership and the public in a more regulatory manner.**

The **Secretary-Treasurer** carries out duties to ensure that the Society's financial affairs are managed appropriately. The Secretary-Treasurer serves as chair of the Finance Committee.

The **Member-at-Large for Public Relations** serves as chair for the Public Relations Committee. This individual with the Public Relations Committee, will be involved in activities to coordinate and promote awareness of occupational therapy services in Saskatchewan. **Note: Due to SSOT's transition to a single regulatory role, this position will change slightly to refocus in engaging with membership and the public in a more regulatory manner.**

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SSOT Council Nomination Form

I, _____ nominate _____/myself

for the **two-year** Council position of **President-Elect (second year of term is President)**.

Nominee's Signature _____ Date _____

I, _____ nominate _____/myself

for the **two-year** Council position of **Secretary-Treasurer**.

Nominee's Signature _____ Date _____

I, _____ nominate _____/myself

for the **two-year** Council position of **Member-at-Large for Public Relations**.

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