



SSOT

Saskatchewan Society of
Occupational Therapists

Form C-2

Application by Professional Corporation for Corporate Changes

(Section 8 of The Professional Corporations Act)

NOTE: Applicants should ensure that they carefully review the provisions of *The Professional Corporations Act* and the SSOT Bylaws relating to professional incorporation as well as the attached instructions for completing this form.

A. Identification:

1. Name of Professional Corporation: _____

2. Contact information for Professional Corporation:

Mailing Address: _____

City: _____

Province: _____

Country: _____

Postal Code: _____ - _____

Business Telephone: () _____ - _____

Fax: () _____ - _____

E-mail: _____

B. Share Information

1. List any proposed changes in holders and beneficial owners of voting shares in the Professional Corporation since last permit application:

Name of shareholder or beneficial owner (please print)	Address	SSOT Licence Number	Number and class of shares held
		Total # of Voting Shares	

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2. List any proposed changes in holders and beneficial owners of non-voting shares of the Professional Corporation since last permit application:

Name of shareholder or beneficial owner (please print)	Address	Name and SSOT licence number of member related to	Nature of relationship	Number and class of shares held
			Total # of non-voting Shares	

If any shares in the corporation are owned by a trust or corporation, complete a Trust Information Sheet or a Corporation Information Sheet for each trust or corporation in respect of which any changes in the information already provided to the SSOT are proposed or have occurred.

3. List any proposed changes in the Directors of the Professional Corporation since last permit application:

Name (please print)	Address	SSOT Licence Number

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4. List any proposed changes in the persons who practice occupational therapy by, through, or in the name of the professional corporation since last permit application:

Name (please print)	Practice location(s)	SSOT Licence Number

C. Attachments

The following must be submitted with this application:

- A copy of any proposed amendments to the Articles of Incorporation of the professional corporation since the last permit application;
- A current Certificate of Status for the Professional Corporation from the Director of Corporations;
- Trust Information Sheet or a Corporation Information Sheet for each Trust or Corporation holding shares in the professional corporation in respect of which changes are proposed or have occurred since the last permit application;
- A copy of any amendments or proposed amendments to the Articles of Incorporation of all corporations holding shares in the professional corporation, and a current Profile Report;
- A copy of any amendments or proposed to any Trust documentation establishing a Trust holding shares in the Professional Corporation; and

D. Certification

The following certification must be signed by each Occupational Therapist who is or is proposed to be a voting shareholder.

I/We certify that:

- Each statement in this application is true;
- Each person signing this declaration has read and is familiar with the provisions of *The Professional Corporations Act* and the Bylaws of SSOT

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relating to professional incorporation and certifies that the Professional Corporation complies with the requirements contained in the Act and Bylaws.

- Each person signing this declaration undertakes that he/she will notify SSOT if she/he becomes aware that the Professional Corporation does not comply with the provisions of *The Professional Corporations Act* or the Bylaws of SSOT relating to professional incorporation; or if the Professional Corporation fails to comply with any terms or conditions contained in a permit.

Name	Signature	Date:

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