



# SSOT

Saskatchewan Society of  
Occupational Therapists

**Form C-3**  
**Application by Professional Corporation for Permit Renewal**

*(Section 8 of The Professional Corporations Act)*

**NOTE: Applicants should ensure that they carefully review the provisions of *The Professional Corporations Act* and the SSOT Bylaws relating to professional incorporation as well as the attached instructions for completing this form.**

**A. Identification:**

1. Name of Professional Corporation:

\_\_\_\_\_

2. Contact information for Applicant:

Mailing Address:

\_\_\_\_\_

City: \_\_\_\_\_

Province: \_\_\_\_\_

Country: \_\_\_\_\_

Postal Code: \_\_\_\_\_ - \_\_\_\_\_

Business Telephone: ( ) \_\_\_\_\_ - \_\_\_\_\_

Fax: ( ) \_\_\_\_\_ - \_\_\_\_\_

E-mail: \_\_\_\_\_

3. Contact information for Professional Corporation if different from above:

Mailing Address:

\_\_\_\_\_

City: \_\_\_\_\_

Province: \_\_\_\_\_

Country: \_\_\_\_\_

Postal Code: \_\_\_\_\_ - \_\_\_\_\_

Business Telephone: ( ) \_\_\_\_\_ - \_\_\_\_\_

Fax: ( ) \_\_\_\_\_ - \_\_\_\_\_

E-mail: \_\_\_\_\_

**B. Share Information:**

Give the date the last annual return for the Professional Corporation was filed with the Corporations Registry: \_\_\_\_\_ (dd/mm/yyyy)

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**C. Attachments**

The following must be submitted with this application:

- A current Certificate of Status for the Professional Corporation from the Director of Corporations;
- Current Profile Report from the Corporations Registry for the Professional Corporation; and
- A Renewal fee of \$150.00.

**D. Certification**

The following certification must be signed by each Occupational Therapist that is listed as a voting shareholder.

I/We certify that:

- Each statement in this application is true;
- No changes in the Articles of Incorporations, shareholders, directors or persons practising through the Professional Corporation have occurred since the last permit application;
- Each person signing this declaration has read and is familiar with the provisions of *The Professional Corporations Act* and the Bylaws of SSOT relating to professional incorporation and certifies that the Professional Corporation complies with the requirements contained in the Act and Bylaws; and
- Each person signing this declaration undertakes that he/she will notify SSOT if she/he becomes aware that the Professional Corporation does not comply with the provisions of *The Professional Corporations Act* or the Bylaws of SSOT relating to professional incorporation; or if the Professional Corporation fails to comply with any terms or conditions contained in a permit.

Name	Signature	Date

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