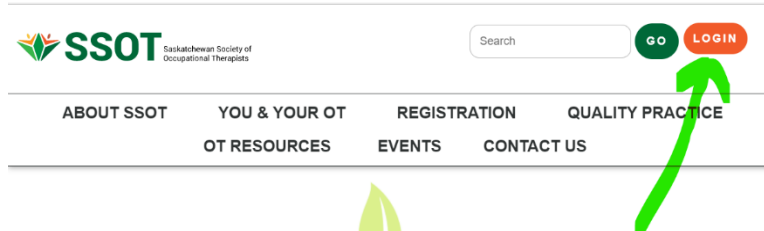
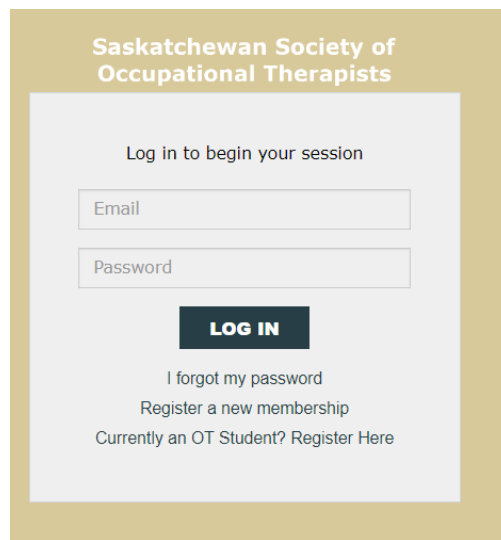


Instructions to Upload the eLearning Self-Reflection Worksheet into your SSOT Profile

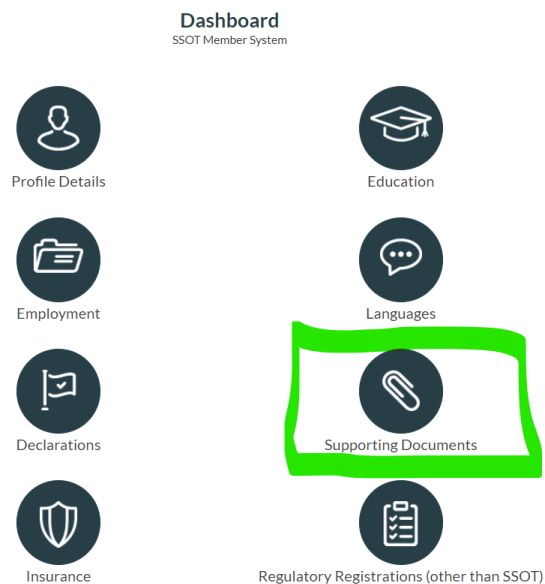
1. Click the login button on top right corner of the SSOT website.



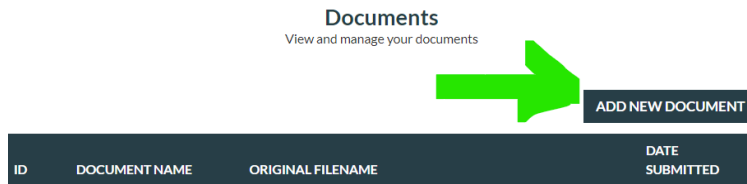
2. Login with your Email and password.



3. Click on "Supporting Documents."



4. Select "Add New Document."



5. Click on "Browse" and select the completed reflection worksheet saved on your device.

6. Input the name of the document such as "First initial, Last Name 2022 eLearning Module Reflection Sheet."

7. Select "Upload Document."

The screenshot shows a form titled "ADD NEW DOCUMENT" with a close button (X) in the top right corner. The form contains the following elements:

- A label "Name of Document:" followed by a text input field.
- A label "Choose a file to upload:" followed by a file selection area with a "BROWSE..." button.
- An "UPLOAD DOCUMENT" button at the bottom right.